

SOUTH WAIRARAPA DISTRICT COUNCIL

3 JUNE 2020

AGENDA ITEM B1

MINUTES OF COUNCIL COMMITTEES AND COMMUNITY BOARDS

Purpose of Report

To present Council with reports and minutes of Council committees and community boards.

Recommendations

Officers recommend that the Council:

1. *Receive the information.*
2. *Receive the minutes of the Greytown Community Board meeting 13 May 2020.*

1. Executive Summary

Minutes of recent meetings are presented to Council for information. The Chair may ask for comment on the content, but no comment can be received in this forum with regards to the accuracy of the minutes.

The following meetings were cancelled due to COVID-19:

- Finance Audit and Risk Committee 26 March 2020
- Māori Standing Committee 30 March 2020
- Featherston Community Board 7 April 2020
- Assets and Services Committee 8 April 2020
- Planning and Regulatory Committee 8 April 2020
- Greytown Community Board 8 April 2020
- Martinborough Community Board 9 April 2020
- Water Race Subcommittee 23 April 2020
- Māori Standing Committee 11 May 2020

Minutes from the Featherston Community Board (19 May 2020), Martinborough Community Board (21 May 2020) and the Finance, Audit and Risk Committee (21 May 2020) will be circulated to the Mayor and councillors once they have been prepared. These minutes are not available for this meeting due to Annual Plan commitments.

2. Appendices

Appendix 1 - Greytown Community Board meeting 13 May 2020

Contact Officer: Suzanne Clark, Committee Advisor

Reviewed By: Karen Yates, Group Manager Policy and Governance

Appendix 1

- Greytown Community Board meeting 13 May 2020



- Present:** Ann Rainford (Chair), Shelley Symes, Graeme Gray, Simone Baker, Councillor Rebecca Fox, Councillor Alistair Plimmer and Aimee Clouston (Youth Representative, from 7.08pm).
- In Attendance:** Mayor Alex Beijen, Euan Stitt (Group Manager Partnerships and Operations), Karen Yates (Policy and Governance Manager) Suzanne Clarke and Steph Dorne (Committee Advisors).
- Conduct of Business:** Due to COVID-19 restrictions it was not possible for Greytown Community Board to conduct this meeting with members and the public physically present. This meeting was held in accordance with clause 25B of Schedule 7 to the Local Government Act 2002 in accordance with clause 47A of the Local Government Official Information and Meetings Act 1987 and was conducted on 13 May 2020 between 7:00pm and 8.43pm.
- Also in Attendance:** Neil Frances

1. DECLARATION OF ELECTED MEMBER

Elected Greytown Community Board member Simone Baker made her oral declaration.

2. EXTRAORDINARY BUSINESS

There was no extraordinary business.

3. APOLOGIES

There were no apologies.

4. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

5. ACKNOWLEDGMENTS AND TRIBUTES

Cr Plimmer paid tribute to Bruce Hamilton, who had recently passed away. Mr Hamilton was the founding Deputy Principal of Rathkeale College and

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made a significant contribution to the development of Rathkeale College, education, sport and youth in the Wairarapa.

6. PUBLIC PARTICIPATION

Neil Frances – Papawai and Tauherenikau Camps

Mr Frances spoke on matters relating to Papawai and Tauherenikau Camps. Mr Frances requested the sites of Papawai and Tauherenikau Military Camps in World War I be visibly recognised to acknowledge the military history and for public enlightenment. Mr Frances proposed roadside information panels and an off-side parking area near where the camps were situated.

Aimee Clouston joined the meeting at 7.08pm.

7. ACTIONS FROM PUBLIC PARTICIPATION

Neil Frances – Papawai and Tauherenikau Camps

Papawai and Tauherenikau Camps will be discussed under agenda item 12.1, the Chairperson Report.

8. COMMUNITY BOARD MINUTES

8.1 Greytown Community Board Minutes – 19 February 2020

GCB RESOLVED (GCB 2020/12) that the minutes of the Greytown Community Board meeting held on 19 February 2020 be confirmed as a true and correct record.

(Moved Gray/Seconded Cr Fox)

Carried

9. REPORT FROM COMMITTEES

9.1 Tree Advisory Group

There was no verbal update from the Tree Advisory Group.

10. CHIEF EXECUTIVE AND STAFF REPORTS

10.1 Election of Deputy Chair Report

GCB RESOLVED (GCB 2020/13):

1. To receive the Election of Deputy Chair of the Greytown Community Board 2019-2022 Triennium Report.

(Moved Gray/Seconded Cr Fox)

Carried

2. Elect a Deputy Chair using system A as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 for the election of the Boards' Deputy Chair for the 2019-2022 triennium.

(Moved Cr Plimmer/Seconded Cr Fox)

Carried

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Mrs Rainford called for nominations to the position of the Greytown Community Board Deputy Chair.

(Moved Rainford/Seconded Cr Fox) that Shelley Symes be nominated as Greytown Community Board Deputy Chair.

(Moved Cr Plimmer/Seconded Cr Fox) that Simone Baker be nominated as Greytown Community Board Deputy Chair.

Mrs Rainford declared Shelley Symes Greytown Community Board Deputy Chair.

10.2 Establishment of and Appointments to Committees Report

Members discussed developing a strategic plan to ensure a structured approach, particularly given the impact Covid-19 may have on the Board's areas of focus.

GCB RESOLVED (GCB 2020/14):

1. To receive the Establishment of and Appointments to Committees Report.

(Moved Cr Fox/Seconded Baker) Carried

2. To appoint Shelley Symes as the WREMO / civil defence liaison, Ann Rainford as the Greytown Information Centre liaison, Aimee Clouston as the Greytown Wheels Park Steering Group representative, Simone Baker as the Papawai Stream Care Group representative, Simone Baker as the Greytown Heritage Trust liaison, and Councillor Rebecca Fox as the Greytown Wastewater Treatment Community Liaison Group representative.

(Moved Cr Plimmer/Seconded Symes) Carried

3. To defer considering the relationship and Memorandum of Understanding with the Tree Advisory Group until the next Greytown Community Board meeting to allow time for discussions with the Tree Advisory Group.

(Moved Rainford/Seconded Symes) Carried

GCB NOTED:

Action 144: To develop a Greytown Community Board strategic plan for the 2019-2022 triennium and present this to the next Greytown Community Board meeting; Greytown Community Board.

10.3 Income and Expenditure Report

GCB RESOLVED (GCB 2020/15) to receive the Income and Expenditure Statement for the period 1 July 2019 – 31 March 2020.

(Moved Gray/Seconded Cr Fox) Carried

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GCB NOTED:

Action 145: Provide clarification of the Neighbourhood Support – Replacement Flag commitment currently showing in the Greytown Income and Expenditure Statement with no value; K Neems.

Action 146: Follow-up outstanding commitments in the Income and Expenditure Statement to confirm if the parties are still intending to take up the funding approved by the Greytown Community Board; A Rainford.

Action 147: Fix grammatical errors in the Greytown Community Board Income and Expenditure Statements; K Neems.

10.4 Applications for Financial Assistance

Cr Plimmer noted the applications from the Greytown Tree Advisory Group are the types of beautification projects he would like to see the Board supporting as they benefit the whole community and support the preservation of Greytown’s history.

The grant application from the Tree Advisory Group and O’Connor’s Bush Working Group consists of three separate Arbor Day related projects and the Board undertook to grant each of the projects individually.

GCB RESOLVED (GCB 2020/16):

1. To receive the Application for Financial Assistance Report.
(Moved Cr Plimmer/Seconded Gray) Carried
2. To grant Greytown Football Club \$500 to assist with the purchase of three match balls and 40 pairs of soccer socks.
(Moved Cr Fox/Seconded Cr Plimmer) Carried
3. To grant Kuranui College \$500 to assist with the costs of first aid, safety and purchasing ball and bag equipment.
(Moved Cr Plimmer/Seconded Symes) Carried
4. To grant the Greytown Tree Advisory Group \$2,000 to contribute to the costs of a structural brace for the St Luke’s Gum Tree, subject to confirmation that the remaining required funds are received.
(Moved Cr Plimmer /Seconded Cr Fox) Carried
5. To grant the Greytown Tree Advisory Group and O’Connor’s Bush Working Group \$640.04 for Lions Nature Trail North Street planting, \$515.10 for Greytown Rail Trail planting and \$295 for O’Connors Bush tree planting.
(Moved Symes/Seconded Cr Plimmer) Carried

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6. To grant Greytown Menz Shed \$1,266 to contribute towards the cost of completing the establishment of a dust extraction system and associated housing.
(Moved Cr Plimmer/Seconded Cr Fox) Carried

10.5 Community Funding Arrangements Report

GCB RESOLVED (GCB 2020/17):

1. To receive the Community Funding Arrangements Proposal Report.
(Moved Symes/Seconded Cr Plimmer) Carried
2. To approve the funding partnership agreement with Wairarapa Maths Association.
(Moved Symes/Seconded Cr Fox) Carried
3. To approve the funding partnership agreement with Greytown Trails Trust.
(Moved Cr Plimmer/Seconded Cr Fox) Carried

10.6 Community Board Terms of Reference

GCB RESOLVED (GCB 2020/18):

1. To receive the Community Board Terms of Reference Report
(Moved Symes/Seconded Gray) Carried
2. To recommend to Council the adoption of the Community Board Terms of Reference.
(Moved Cr Plimmer/Seconded Symes) Carried

The meeting adjourned at 7.51pm.

The meeting reconvened at 7.55pm

11. NOTICES OF MOTION

There were no notices of motion.

12. CHAIRPERSON REPORT

Mrs Rainford spoke to matters as highlighted in her Chairperson report. Members discussed the importance of acknowledging the military camps. Members acknowledged the contribution of Kuranui College students to the Board's Annual Plan submission. There was debate about continuing to fund the maintenance of the Main Street barrels on an ongoing basis, the role of the Board in providing seed

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funding versus ongoing funding, the need for discussions with the community, and the benefits of continuing to maintain the barrels to ensure beautification of the street during the state of Covid-19.

Members discussed that a marquee inscribed with the community board logo is a nice-to-have but not a priority.

GCB RESOLVED (GCB 2020/19):

1. To receive the Chairperson Report
2. To accept the following suggestions regarding Papawai and Tauherenikau Military Camps: a) To request officers provide the Community Board landowner details for both sites, b) That members of the Community Board discuss the lay by proposal with affected landowners and the Featherston Community Board, c) Request officers liaise with Transit NZ and Greater Wellington Regional Council to determine the feasibility of a lay by at both sites; and d) Provide a report the Community Board outlining the process for creating a lay by at both sites and associated costs, including pricing for appropriate sized signs advising motorists of the lay by to be created and erected.
(Moved Cr Plimmer/Seconded Cr Fox) Carried
3. To approve the Greytown Community Board submission to the Annual Plan 2020/21.
(Moved Symes/Seconded Gray) Carried

Cr Plimmer and Cr Fox abstained
4. To agree to provide feedback on the Greytown Community Board Annual Plan submission to Kuranui College.
5. To agree to meet with Kuranui College at least twice yearly and through Aimee Clouston encourage senior students to attend and report to the Community Board.
(Moved Cr Fox/Seconded Symes) Carried
6. To note the report back of the Stella Bull Park meeting on 18 February 2020, including the agreed action points.
7. To approve that a sum of \$1,900.00 be approved from the beautification budget for the maintenance of the Main Street barrels April-September 2020.
(Moved Gray/Seconded Baker) Carried
8. To agree not to become a party to proceedings held by the Environmental Court relating to an appeal for an oak tree to remain on the list of scheduled trees for protection following a request from Greytown Tree Advisory Group.
(Moved Cr Plimmer/Seconded Cr Fox) Carried

GCB NOTED:

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Action 148: Undertake consultation with the Greytown community on how the community would like Greytown’s Main Street to look; Greytown Community Board.

Action 149: Request officers report to the Greytown Community Board with updated information on options for a FlagTrax system and new flags for Greytown, including an updated quote and ongoing costs; E Stitt.

12. MEMBER REPORTS (INFORMATION)

There were no member reports.

13. CORRESPONDENCE

There was no correspondence.

The meeting closed at 8.43pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

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